

Approval Request Form for Construction Project

NEBRASKA DEPARTMENT OF EDUCATION

Required of all Nebraska school districts that intend to utilize ESSER funds for Capital Assets for Construction Projects. Multiple projects can be placed on one form; however, all information should be provided for each of the projects.

Per [34 CFR § 76.600](#) construction projects must be approved by the NDE prior to bidding.

Federal requirements under, [2 CFR 200.319\(a\)](#) states "all procurement transactions must be conducted in a manner providing full and open competition consistent with the standards of this section." In general, [2 CFR 200.320](#) outlines the five methods of procurement based on the acquisition threshold: micro-purchases, small purchases, sealed bids, competitive proposals, and noncompetitive (sole source) proposals. Federal requirements specifically related to contracts over the Simplified Acquisition Threshold established in the FAR (Federal Acquisition Regulation) currently set at \$250,000.

*Complete this form and return to:
Rhonda Wredt at rhonda.wredt@nebraska.gov*

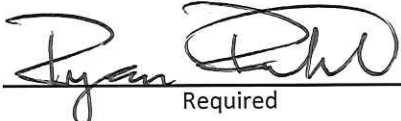
If you have questions about completing the form or the components of the form, contact Tom Goeschel, Director of Grants Compliance tom.goeschel@nebraska.gov or Beth Wooster Administrator, Office of ESEA Programs Beth.Wooster@nebraska.gov

Name of School District: Centura Public Schools

School District Number: 47-0100

School District Superintendent: Ryan Ruhl

Superintendent Email: ryan.ruhl@centuraps.org

Superintendent Signature: 
Required

Date: 8/2/20

Purpose

In order for the Nebraska Department of Education (NDE) to determine if a construction project proposed to be funded under the terms of ESSER funding is allowable, the District shall provide the information as requested on this form.

Our District	Centura Public Schools	plans to utilize
(check one):		
<input type="checkbox"/> ESSER II		
<input checked="" type="checkbox"/> ESSER III		
For a construction project(s) that aligns to (check one or two):		
<input checked="" type="checkbox"/> #14		
<input type="checkbox"/> #15		

Procurement

1. Describe the procurement process the district will utilize in completing the project. For a construction project, both engineering/architectural services and construction phase services will likely be procured separately.

Centura will contract with CMBA Architects in Grand Island to lead the Architectural and be the lead to ETI-Electrical Engineers and Plumbing engineers. This will be a board approved contract with CMBA to lead Centura from review, drawings, selections, RFP's, bidding process meetings, and bid selection. This will be procured through Centura Building Funds.

2. If the district will be using an existing procurement agreement that was entered into prior to receiving notification of its ESSER allocation please provide a description of the process used and both the effective dates and scope of the contract. ***The district will need to keep copies of any documents that support the method of procurement used and a copy of the executed contract. This will be reviewed when the district is audited by NDE.***

Centura has entered a project understanding with CMBA. CMBA will use a Five (5) step process. Step one Discover (goal/vision/existing conditions), Step Two Inspire (develop design, reviews, revise, discuss), Step Three Create (Finalize plan/equipment, select finishes, complete building codes), Step Four Integrate (collaborate with all members, finalize selection of finishes, coordinate drawings with mech. and electr. engineers, complete construction documents), Step Five Implement (assist with sub contractor bid and selection, assist with construction administration, attend construction meetings, and assist with issues during construction).

The contract is up to a maximum of \$60,000 for all steps of the project. Mechanical, Plumbing, and Electrical consultants included in the fee. The scope includes all these areas and any additional work for final renderings.

Principal Architect--Troy D. Keilig, AIA

Description of the Proposed Construction

3A. Provide a detailed description of the proposed construction project(s). The description should identify those components of the project that the district believes are in direct response to COVID-19. Such examples of direct response components may include those related to air quality improvements, repair or replacement of windows and/or doors. **(Please attach detailed description on district letterhead if more space is needed.)**

Centura restrooms are the original design and fixtures (HS-1968 and ES-1981). The project will be to

1. Remodel all the restrooms in the HS, ES including the ES commons restroom.
2. Replace all out of date and broken fixtures (several of the toilets and plumbing are out of order).
3. Renovate all bathrooms to meet ADA regulations (currently none of the restrooms meet ADA standards).
4. Remodel and switch two restrooms in the HS to increase the square footage of the girls restroom to include ADA and more toilets.
5. Renovate a connecting room to the girls and boys bathroom in the 200 hallway of the HS to meet ADA regulations, update fixture to improve sanitation and use, and increase the number of toilets to meet population demands. (currently Centura has less than the recommended toilets needed to meet population demands).
6. Improve safety and sanitation of all restrooms.
7. Improve the Efficiency (water use) in all restrooms by removing 3 gallon tank toilets to energy (water) efficient fixtures including water efficient sinks.
8. Increase the square footage of the commons restroom in the ES (school and public restrooms) to increase the size of the women's restroom and include new ADA regulation restrooms. (currently our public restrooms in the commons may only be used by a maximum of 2 people and do not meet ADA). This square footage would be gained by moving a wall further into the boys locker room and increasing restroom space and adding a new entrance door. The doors of the restrooms would be on two different sides of the hallways.
9. Improve signage for all restrooms with proper labeling and at the correct height.

All of these changes will repair and improve the restrooms to improve sanitation and ventilation to support the health of our students. Currently, many students try to avoid using restrooms at school and try to hold their needs until school is out--very unhealthy.

3B. Identify those components of the project that would not be considered in direct response to COVID-19. Such examples of indirect project components may include the provision of temporary classrooms due to construction activities, components mandated by code requirements due to the construction of the direct components (i.e., ADA improvements, fire code related upgrades, etc.).

The remodel and construction of the Centura restrooms will place Centura in compliance with all ADA codes, meet the Fire Inspectors codes for Electrical and bring all restrooms in compliance meeting need and codes.

3C. Provide a general cost estimate related to each component of the construction project(s).

(Attaching a budget would also be appropriate.)

Centura will use ESSER III and Building Budget to complete the project this school year and next summer. The total project is estimated between \$585,000 and \$625,000. Centura would utilize \$364,163 of the \$460,163 toward this project and utilize our Building Fund toward the difference.

1. CMBA- \$60,000--Centura Building Fund

2. Restroom renovations--fixtures, electrical, plumbing, paint, signage, construction remodel- \$600,000. ESSER III-\$364,163 of the project.

3. Demolition- Centura Maintenance crew--Centura General Fund

4. Trash Removal--Centura General Fund.

Prevailing Wage Compliance

4. Provide a description of how the district will meet its prevailing wage (i.e, Davis-Bacon) compliance requirements for the construction project. For example, 1) the district staff will be responsible for the implementation and management of these requirements, or 2) the district will contract with an engineering/architectural firm to manage the construction activities to ensure compliance.

If the district hires an architectural firm and/or a project manager, ultimately the responsibility to ensure compliance with prevailing wages, supervision, and all Federal requirements falls to the district. Remember to always check that the district is following this requirement.

Centura will contract with CMBA to manage the construction activities and ensure compliance.

Centura will consult with KSB lawyers to guide the district in meeting State and Federal guidelines. The Centura Board has dedicated money in the 2021-22 budget to meet this need.

Supervision and Inspection by the District

5. Describe how the district will meet the requirements of [34 CFR §75.612](#) requiring the district to maintain competent architectural engineering supervision and inspection at the construction site to ensure the work conforms to the approved drawings and specifications.

1. Centura will contract with CMBA. Troy Keilig from CMBA will lead the oversight and consult with Ryan Ruhl, Superintendent in supervision of the project. (Troy and Ryan partnered in the past on a Science Room renovation and Gym remodel in meeting plans, codes, and construction guidance).
2. The Centura Facilities committee will meet weekly with Superintendent Ruhl and/or Troy Keilig for weekly and ongoing updates before, during, and at the completion of the project.
3. Superintendent Ruhl and the Centura School Board will confer with KSB Law in meeting contract specifications, code, and law.

Email Form to rhonda.wredt@nebraska.gov

FOR NDE USE ONLY:

Federal Programs Administrator Signature:

Date:

Once signed by the Federal Programs Administrator, this form will be returned as a PDF document to the District Superintendent to attach to the Capital Assets page on the GMS Application for ESSER.