

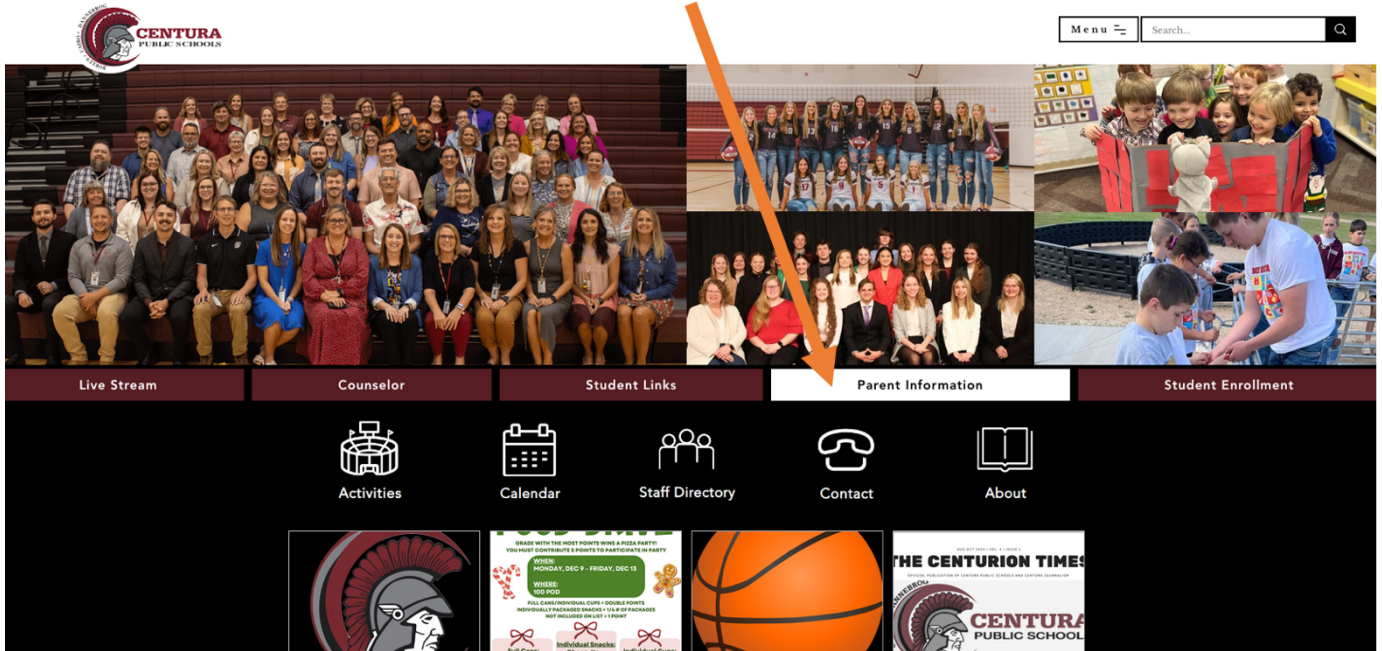
PowerSchool Beginning of School Year Forms

Section A Single ID PowerSchool Log-In

If you already have a parent log-in account in PowerSchool, skip to **Section B**.

In order to complete the beginning of school forms, a parent log-in for PowerSchool is required. If you do not have one created, complete the following steps.

1. Navigate to Centuraps.org
2. Click on Parent Information



Parent Resources & Information

3. Select PowerSchool



- Links & Forms:
- [Student Enrollment](#)
 - [Bell Schedule](#)
 - [Centura Boosters](#)
 - [Centura Educational Foundation](#)
 - [Centura Board of Education](#)

- 4) Click on Create Account



- 5) Enter the details requested under Parent Account Details.
- 6) Enter student information. Including student name and the access ID of your student and password. (An email will be sent to parents of new students that includes the necessary information. If you did not receive an email or do not know your student's PowerSchool parent log-in information and password please contact the ELEM or HS office.)

Create Parent Account

Parent Account Details

First Name	<input type="text"/>
Last Name	<input type="text"/>
Email	<input type="text"/>
Re-enter Email	<input type="text"/>
Desired Username	<input type="text"/>
Password	<input type="password"/> <input type="password"/>
Re-enter Password	<input type="password"/>

Password must: •Be at least 8 characters long

Link Students to Account

Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent Account

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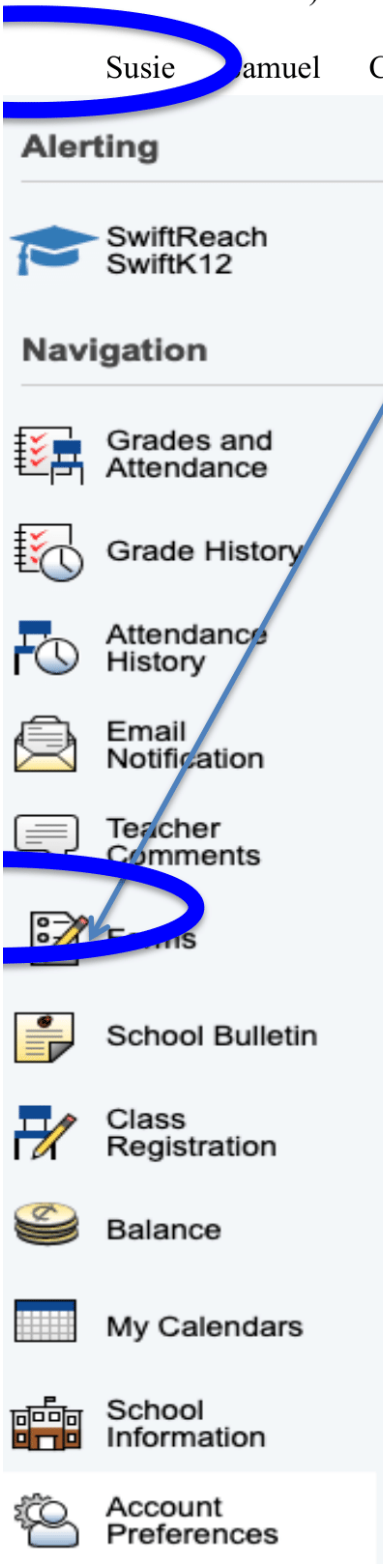
Student Name	<input type="text"/>
Access ID	<input type="text"/>
Access Password	<input type="password"/>
Relationship	-- Choose ▼

Be sure to add each student so that you have access to your students in one location.

Once the Parent Log in for PowerSchool is complete, proceed to Section B.

Section B – Parent PowerSchool Portal

- 1) Log into parent PowerSchool Portal entering the username and password you selected when you created your account.
- 2) Click on the name of the student whose Back to School paperwork you wish to complete.
- 3) On the left Navigation menu, click on forms.



4)

Click on the Enrollment Tab.

- 5) Complete the forms under the Back to School Category. Fill in the requested information. Scroll to the bottom and click Submit.

The screenshot shows a web interface for 'Student Forms'. At the top, there is a header with 'Student Forms' and a user profile icon. Below the header, there are navigation tabs for 'All Forms', 'General Forms', and 'Enrollment'. A search bar is located on the right side of the header. The main content area is titled 'Back to School' and contains a list of five forms, each with a 'Submitted' status indicated by a green leaf icon. The forms are:

- Centura Computer Use Agreement/Fee Payment**
Usage agreement
Last Entry: 07/30/2021 2:16:49 PM
- Centura Health Information Update**
Last Entry: 07/30/2021 2:23:10 PM
- Centura Permissions/Agreements**
Handbook/Internet/Media Release/Shut off time
Last Entry: 07/30/2021 2:30:02 PM
- Centura Student Address**
Addresses/Phone numbers
Last Entry: 07/30/2021 2:31:00 PM
- Consent to Perform Random Drug Testing**
Required for any student grades 7-12 participating in extracurricular activities.
Last Entry: 07/30/2021 2:36:50 PM

- 6) Once all forms are complete, the status “leaf” will show submitted.

Be sure to complete this for all of your students in ELEM and HS.

If you have any questions, please contact the ELEM or HS Office during regular business hours.

Thank you!